

Bridges Library System Board Meeting Minutes
September 18, 2024
Mukwonago Community Library

PRESENT: In person: Linda Ager, Art Biermeier, Betsy Forrest, Jim Heinrich, Robert Kraus, Larry Nelson, Nancy Wilhelm, Jean Yeomans
Via Zoom: Amanda Golson, Diane Knutson

OTHERS: In person: Karol Kennedy, Bridges Library System Director; Mellanie Mercier, Bridges Library System Automation Coordinator; Nicole Purifoy, Bridges Library System Executive Assistant; Abby Armour, Mukwonago Community Library Director; Bruce Gay, Waukesha Public Library Executive Director and Resource Library Representative; Howard Pringle, Mukwonago Community Library Board President
Via Zoom: Kris Dexheimer, Powers Memorial Library Director and APL Representative; Joshua Selje, Waukesha County Financial Analyst

Call to order: Linda Ager, Board President, called the meeting to order at 4:04 PM.

Introductions were completed after the call to order.

Comments from the Public: None

Correspondence: None

Meeting Minutes: A Biermeier/Wilhelm Forrest to approve the minutes of the August 21, 2024, meeting as presented passed unanimously.

ACTION ON THE BILLS REPORT

Bills Reports: A Heinrich/Yeomans motion to approve the September 2024 monthly invoices as presented passed unanimously.

Financial Reports: A Heinrich/Kraus motion to approve the August 2024 financial reports for funds 210 and 215 as presented passed unanimously.

REPORTS

Director: Karol gave a brief report on the Jefferson County Finance Committee Meeting. Karol also gave a reminder regarding invitations for the Trustee Appreciation Event and noted that September is Library Card Signup Month.

APL: Kris reported that topics discussed at the last APL meeting included preparing staff for materials reconsideration requests, recommendation of updated Bridges budget request, a

possible 2025 WLA event, a system direct mail marketing campaign, professional development resources available to the libraries, and the new statewide data dashboard.

Resource Library: Bruce reported that the 2025 capital budget, which includes two big improvements to the library (sorter rebuild and HVAC update), has been approved. Bruce also noted that the Waukesha Reads program will begin shortly and listed several events taking place throughout October. Bruce also gave a brief overview of a new promotional video including Waukesha Public Library's mascot, River.

Personnel Committee: Linda gave a brief review of the Personnel Committee meeting held on 9/16/2024, noting that the committee discussed and recommended minor changes to the system director evaluation form and a meeting to review the completed evaluations was scheduled for November.

Resolution Honoring Amy Reichert: A Biermeier/Heinrich motion to approve the Resolution Honoring Amy Reichert as presented passed unanimously.

System Director Evaluation Form: A Wilhelm/Biermeier motion to approve the system director evaluation form as presented passed unanimously.

Final 2025 Bridges Library System Program Plan and Budget: A Heinrich/Wilhelm motion to approve the final 2025 Bridges Library System Program Plan and Budget as presented passed unanimously.

Discovery Layer Contract: The Discovery Layer Contract was not presented and will be further discussed at a later meeting date.

OverDrive Advantage/Lucky Day Collection 2024 Expenditure Request: A Kraus/Forrest motion to approve the OverDrive Advantage/Lucky Day Collection expenditure request of \$30,000 passed unanimously.

Next Meeting: October 16, 2024 at 4:00 p.m. at Delafield Public Library.

At 5:05 PM a Biermeier/Wilhelm motion to adjourn passed unanimously.

Minutes prepared by:
Nicole Purifoy
Executive Assistant